

# Governing Board – Meeting Minutes – 1/29/24



**Call to Order – Steve Kenkel, Co-Chair**

**In attendance: (in person marked with an asterisk \*)**

<u>Members</u>	<u>Members</u>	<u>Region staff</u>
Tim Wichman – Pottawattamie	Mary O’Neill-CWI/Adult provider*	Suzanne Watson-CEO*
Tony Smith-Harrison*	Bernie Waggoner-Adult Client/Family Rep	Lonnie Maguire-DSD*
Richard Crouch —Mills	Scott Halverson-CHI/Children’s BH Service Provider*	Danelle Bruce-DSD
Mark Peterson- Montgomery*	Kathy Hanafan-AEA/Education System Representative*	
Bernard Pettinger – Cass*	Allison Leach- Child Family Member Rep	
Steve Kenkel-Shelby*	Tim Bothwell- Law Enforcement Rep.*	
Curtis Hamstra- Judicial Rep.*		

**Members of the public:** None

**Approve Agenda-** Motion made by Tony Smith and seconded by Mark Peterson to approve the agenda. Motion passed unanimously.

**Approve November 27, 2023, Meeting Minutes-** Motion made by Mark Peterson and seconded by Tony Smith to approve the November 27, 2023, meeting minutes. Motion passed unanimously.

**Region Finance Information- November and December 2023 Financial Reports-** Motion made by Kathy Hanafan and seconded by Bernard Pettinger to approve the November and December 2023 financial reports. Motion passed unanimously.

**Approve Amended Ending FY23 Fund Balance and Certification Letter -** Watson presented a document indicating the amended fund balance FY23 in the amount of \$1,594,605 and the reason for the amended amount. Motion made by Mark Peterson and seconded by Scott Halverson to approve the board chair to sign off on the certification form. Motion passed unanimously.

**Approve contract update with Zion Integrated Behavioral Health for Harbor Point CSRS-** Watson presented a document indicating the reason for the update to the contract and change to the number of guaranteed bed days paid by region. Motion made by Bernard Pettinger and seconded by Kathy Hanafan to approve the updated contract. Motion passed unanimously.

**Approve request to fund DEC Conference featuring Dr. Chasnoff-** Maguire presented information about the Drug Endangered Children conference including details about the budget and cost of presenters. The conference will be about substance abuse prevention and working

with the adolescent population affected by substance use. Region Leadership requested \$5000 to help sponsor the one-day conference. Motion made by Tony Smith and seconded by Curtis Hamstra to approve the requested amount. Motion passed unanimously.

**Approve funding amount for CHI/Children's Square Children's Center of Excellence for Behavioral Health-** Watson shared that a small group made up of CHI staff, Children's Square staff, Region, and BWBR Architectural firm, have been meeting to discuss and potentially plan for a children's center for excellence in behavioral health at the Children's Square campus in Council Bluffs. Examples of services at the center include inpatient hospitalization, partial hospitalization, crisis stabilization residential services, and an assessment center. Watson presented a document with a summary of the project and breakdown of projected costs. Watson requested a financial investment in the amount of \$600,000 to be paid this fiscal year towards the programming, schematic design and design development by the architectural firm which will set the project in motion and build momentum for fund raising for the project. Motion made by Kathy Hanafan and seconded by Tony Smith to approve the funding amount for the proposed children's center for excellence in behavioral health at the Children's Square campus. Motion passed unanimously, with Halverson abstaining.

**Legislation Updates and update on Behavioral Health Districts (ASOs)-** Watson had recently emailed a document of an outline by Iowa Health and Human Services regarding a bill planned to be put forth by the Governor's office soon which will affect the MHDS Region structure. The Board had a lengthy discussion of the impact of these changes on the MHDS Regions and other local government agencies. Watson will forward to the Governing Board any further information and legislation as it is released.

**Update on CCBHC (Certified Community Behavioral Health Clinics)-** Mary O'Neill from Heartland Family Services gave a brief overview of CCBHC programming including how it is currently funded and brief overview of the CCBHC Planning Grant that the State of Iowa is applying for through the Federal Government. Mary discussed how this CCBHC Federal Grant could impact funding in the future.

**Region Services and Other Provider Updates-** Maguire presented data in a new graph presentation produced by Molly Brown which includes data for the Region's central intake, service coordination, crisis service coordination and resources and referrals calls. Maguire also provided updated information regarding the upcoming X factor training for law enforcement funded by the Region. No other updates given.

**Open Discussion/Comment from Board Members- None**

**Public Comment/Discussion- None**

**Upcoming Important Dates:**

Next Governing Board meeting: March 25, 2024

**Respectfully Submitted,**



**Lonnie Maguire, DSD, SWIA MHDS Region**

# NOVEMBER 2023 - SWIA MHDS Region Expenses

<b>Paid Date</b>	<b>Service Provider</b>	<b>Service</b>	<b>Amount Paid</b>
11/20/2023	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Cntr	\$6,167.00
11/20/2023	HEARTLAND FAMILY SERVICE	42398 Assertive Comm Treatment	\$19,054.96
11/21/2023	Amazon Capital Services	11260 Supplies - Admin	\$140.39
11/21/2023	American National Bank	11413 Mileage - Admin Hotel	\$127.68
11/21/2023	American National Bank	11413 Mileage - Admin Meals	\$40.41
11/21/2023	Anchor Homes Inc.	32329 SCL - 15-Min	\$8,195.76
11/21/2023	Anchor Homes Inc.	63329 SCL - Daily	\$12,157.50
11/21/2023	Ashcraft, Abbie	22413 Mileage - SC Miles	\$187.39
11/21/2023	Autumn Park of Shenandoah	33340 Rent Payments	\$25.00
11/21/2023	Bruce, Danelle	11413 Milieage - Admin Miles	\$334.05
11/21/2023	Bruce, Danelle	25413 Mileage - JBSC Miles	\$129.04
11/21/2023	CASS CO SHERIFF	74353 Commitment - Sheriff	\$507.89
11/21/2023	Central IA Juvenile Detention	74353 Commitment - Sheriff	\$813.80
11/21/2023	CHENEY, BARB	22413 Mileage - SC Miles	\$349.12
11/21/2023	CONCERNED INC	32329 SCL - 15-Min	\$326.39
11/21/2023	COUNTRY CARE Cntr CORP	64314 RCF	\$47,653.20
11/21/2023	Decisions for Life	32326 Guardian/Conservator	\$3,600.00
11/21/2023	Embrace IA Inc.	32325 Respite Services - 15-Min	\$929.50
11/21/2023	FMCTC	11414 Telephone - Admin	\$94.67
11/21/2023	Harrison CO Homemakers	32320 Home Health Aides	\$1,896.63
11/21/2023	Harrison CO Jail	46306 Psychiatric Meds in Jail	\$576.78
11/21/2023	HARRISON CO SHERIFF	74353 Commitment - Sheriff	\$295.46
11/21/2023	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$44,880.00
11/21/2023	HEARTLAND FAMILY SERVICE	42396 Commy Support Programs	\$1,000.00
11/21/2023	HEARTLAND FAMILY SERVICE	42397 Psychiatric Rehabilitation	\$98.55
11/21/2023	HOVEY, SHELLY	22413 Mileage - SC Miles	\$367.46
11/21/2023	Huebner, Gina	22413 Mileage - SC Miles	\$50.59
11/21/2023	Huebner, Gina	25413 Mileage - MH Court Miles	\$155.83
11/21/2023	INDOFF	11260 Supplies - Admin	\$180.45
11/21/2023	L & M Pharmacy Care, LLC	41306 Prescription Medicine	\$11.34
11/21/2023	Monarca Enterprises	33340 Rent Payments	\$1,400.00
11/21/2023	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$418.70
11/21/2023	MOSAIC - WESTERN IA	32329 SCL - 15-Min	\$816.80
11/21/2023	MOSAIC - WESTERN IA	33340 Rent Payments	\$1,100.00
11/21/2023	NISHNA PRODUCTIONS INC	32329 SCL - 15-Min	\$13,918.88
11/21/2023	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$300.00
11/21/2023	NISHNA PRODUCTIONS INC	50362 Work Activity - Hourly	\$21,656.00
11/21/2023	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$6,998.40
11/21/2023	NISHNA PRODUCTIONS INC	50368 IND Supported Employment	\$2,780.28
11/21/2023	Paragon Partners	41306 Prescription Medicine	\$146.49
11/21/2023	PARTNERSHIP FOR PROGRESS	63329 SCL - Daily	\$12,562.75
11/21/2023	POTTAWATTAMIE CO IT Dept	12421 Data Processing Services	\$934.69
11/21/2023	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$245.00

11/21/2023	Richey, Kristina	22413 Mileage - SC Miles	\$484.70
11/21/2023	SAM'S CLUB DIRECT	46422 Crisis Prevention Training	\$127.52
11/21/2023	SE IA Behavioral Healthcare	64317 Nursing Facility	\$19,286.58
11/21/2023	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$591.56
<b>Paid Date</b>	<b>Service Provider</b>	<b>Service</b>	<b>Amount Paid</b>
11/21/2023	Southwest IA Families	42305 Outpatient	\$984.25
11/21/2023	SWITA	31354 Transportation - General	\$1,009.38
11/21/2023	The Commy Supports Network	33340 Rent Payments	\$742.34
11/21/2023	The Commy Supports Network	63329 SCL - Daily	\$21,063.62
11/21/2023	Treasurer, State of Iowa	71319 State MHI Inpatient	\$6,896.91
11/21/2023	Trivium Life Services	32329 SCL - 15-Min	\$979.63
11/21/2023	Trivium Life Services	50367 Day Habilitation	\$307.24
11/21/2023	Trivium Life Services	63329 SCL - Daily	\$2,769.72
11/21/2023	Verizon Wireless	11414 Telephone - Admin	\$120.76
11/21/2023	Verizon Wireless	22414 Telephone - SC	\$261.81
11/21/2023	Verizon Wireless	25414 Telephone - JBSC	\$32.70
11/21/2023	Verizon Wireless	25414 Telephone - MH Court	\$33.12
11/21/2023	Verizon Wireless	75414 Telephone - MH Advocate	\$22.78
11/21/2023	VODEC	33340 Rent Payments	\$600.00
11/21/2023	VODEC	50368 IND Supported Employment	\$9,500.00
11/21/2023	WATSON, SUZANNE	11413 Milieage - Admin Miles	\$444.09
11/21/2023	WAUBONSIE MH Cntr	42366 Peer Support Recovery Cntr	\$7,500.00
11/21/2023	WAUBONSIE MH Cntr	44305 24-hr crisis response	\$4,000.00
11/21/2023	Welter, Shelley	22413 Mileage - SC Miles	\$674.65
11/21/2023	Your Best Interest LLC	32326 Guardian/Conservator	\$125.00
11/20/2024	HEARTLAND FAMILY SERVICE	04422 Provider Education	\$3,500.00
			<b>\$295,683.19</b>

## DECEMBER 2023 - SWIA MHDS Region Expenses

<b>Date Paid</b>	<b>Billing Provider</b>	<b>Service</b>	<b>Amount Paid</b>
12/6/2023	POTTAWATTAMIE CO AUDITOR	11100 Salaries - Admin	\$147,577.12
12/6/2023	POTTAWATTAMIE CO AUDITOR	22376 Salaries - SC	\$299,612.80
12/6/2023	POTTAWATTAMIE CO AUDITOR	25376 Salaries - JBSC	\$51,161.54
12/6/2023	POTTAWATTAMIE CO AUDITOR	25376 Salaries - MHC	\$25,284.04
12/6/2023	POTTAWATTAMIE CO AUDITOR	75395 MH Advocate - General	\$27,025.74
12/8/2023	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$14,078.13
12/8/2023	Visual Edge IT	11444 Copier - Admin	\$11.44
12/8/2023	VODEC	33340 Rent Payments	\$600.00
12/8/2023	Your Best Interest	32326 Guardian/Conservator	\$125.00
12/8/2023	Zion Integrated BHS	42310 Transitional Living Program	\$14,760.00

12/8/2023	Zion Integrated BHS	44305 24 Hour Crisis Response	\$8,000.00
12/8/2023	Zion Integrated BHS	44313 CSRS	\$16,928.93
12/11/2023	Access Systems Leasing	75444 Copier - MH Advocate	\$113.27
12/11/2023	Amazon Capital Srvcs	11260 Supplies - Admin	\$481.18
12/11/2023	Anchor Homes Inc.	63329 SCL - Daily	\$12,562.75
12/11/2023	Ashcraft, Abbie	22413 Mileage - SC Miles	\$115.41
12/11/2023	Autumn Park of Shenandoah	33340 Rent Payments	\$25.00
12/11/2023	Brown, Molly	11413 Mileage - Admin Miles	\$311.78
12/11/2023	Bruce, Danelle	11413 Mileage - Admin Miles	\$503.04
12/11/2023	Bruce, Danelle	25413 Mileage - JBSC Hotel	\$10.00
12/11/2023	Bruce, Danelle	25413 Mileage - JBSC Meals	\$30.84
12/11/2023	Bruce, Danelle	25413 Mileage - JBSC Miles	\$277.72
12/11/2023	CARROLL CO SHERIFF	74353 Commitment - Sheriff	\$65.90
12/11/2023	CASS CO AUDITOR	75395 MH Advocate - General	\$3,921.72
12/11/2023	Cass CO Jail	46306 Psychiatric Meds in Jail	\$168.27
12/11/2023	CASS CO SHERIFF	74353 Commitment - Sheriff	\$84.00
12/11/2023	Central IA Juvenile Detention	74353 Commitment - Sheriff	\$735.55
12/11/2023	CHENEY, BARB	22413 Mileage - SC Miles	\$151.31
12/11/2023	CONCERNED INC	50368 Ind Supp Employment	\$10,000.00
12/11/2023	COUNTRY CARE CENTER CORP	64314 RCF	\$46,116.00
12/11/2023	Embrace IA Inc.	32325 Respite	\$874.50
12/11/2023	FMCTC	11414 Telephone - Admin	\$94.67
12/11/2023	GreatAmerica Financial Srvcs	11444 Copier - Admin	\$132.99
12/11/2023	Guardians of NE IA Inc.	32326 Guardian/Conservator	\$900.00
12/11/2023	HARRISON CO SHERIFF	74353 Commitment - Sheriff	\$329.22
12/11/2023	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$43,792.00
12/11/2023	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$37,200.00
12/11/2023	HEARTLAND FAMILY SERVICE	46425 MH Court Related expenses	\$5,167.00
12/11/2023	HEARTLAND FAMILY SERVICE	74301 Commitment - Prescreen	\$4,133.00
<b>Date Paid</b>	<b>Billing Provider</b>	<b>Service</b>	<b>Amount Paid</b>
12/11/2023	HOVEY, SHELLY	11260 Supplies - Admin	\$76.28
12/11/2023	HOVEY, SHELLY	11413 Mileage - Admin Meals	\$43.00
12/11/2023	HOVEY, SHELLY	11413 Mileage - Admin Miles	\$107.42
12/11/2023	Integrated Telehealth Partners	44301 Crisis Evaluation	\$290.00
12/11/2023	Integrated Telehealth Partners	46305 Psychiatric Eval in Jails	\$4,585.41
12/11/2023	L & M Pharmacy Care, LLC	41306 Prescriptions	\$12.78
12/11/2023	MAC Investments	33340 Rent Payments	\$325.00
12/11/2023	Maguire, Ylonda	22413 Mileage - SC Miles	\$297.37
12/11/2023	Maguire, Ylonda	25413 Mileage - MHC Miles	\$99.56
12/11/2023	Melissa Medley	33340 Rent Payments	\$500.00
12/11/2023	Midwest Mental Health	42305 Outpatient	\$51.68
12/11/2023	Monarca Enterprises	33340 Rent Payments	\$700.00
12/11/2023	MONONA CO SHERIFF	74353 Commitment - Sheriff	\$708.60
12/11/2023	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$175.50

12/11/2023	MOSAIC - WESTERN IA	32329 SCL - 15 minute	\$1,633.60
12/11/2023	MOSAIC - WESTERN IA	33340 Rent Payments	\$550.00
12/11/2023	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$1,000.00
12/11/2023	Optimae LifeSrvcs	32329 SCL - 15 minute	\$12,562.44
12/11/2023	Page CO Jail	46306 Psychiatric Meds in Jail	\$63.25
12/11/2023	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$21.71
12/11/2023	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Srvcs	\$448.02
12/11/2023	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$265.00
12/11/2023	REX PHARMACY	41306 Prescriptions	\$13.68
12/11/2023	Richey, Kristina	22413 Mileage - SC Miles	\$270.52
12/11/2023	ROSKENS, MARY-BETH	11260 Supplies - Admin	\$21.77
12/11/2023	ROSKENS, MARY-BETH	11413 Mileage - Admin Meals	\$99.62
12/11/2023	ROSKENS, MARY-BETH	11413 Mileage - Admin Miles	\$106.11
12/11/2023	Schuler, Debbie	75413 Mileage - MH Advocate	\$308.90
12/11/2023	SE IA Behavioral Healthcare	64317 Nursing Facility	\$18,586.58
12/11/2023	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$247.72
12/11/2023	Southwest IA Families	42305 Outpatient	\$216.32
12/11/2023	SWITA	31354 Transportation - General	\$977.28
12/13/2023	Maguire, Ylonda	22413 Mileage - SC Miles	\$444.35
12/13/2023	Maguire, Ylonda	25413 Mileage - MHC Miles	\$99.56
12/18/2023	American National Bank	11400 Publications - Admin	\$171.47
12/18/2023	American National Bank	11413 Mileage - Admin Hotel	\$638.76
12/18/2023	American National Bank	11413 Mileage - Admin Meals	\$32.47
12/18/2023	American National Bank	22422 Training - SC	\$30.00
12/18/2023	American National Bank	41306 Prescriptions	\$239.50
<b>Date Paid</b>	<b>Billing Provider</b>	<b>Service</b>	<b>Amount Paid</b>
12/21/2023	Allison Leach	11413 Mileage - Admin Miles	\$150.00
12/21/2023	Brown, Molly	11413 Mileage - Admin Miles	\$155.89
12/21/2023	HEARTLAND FAMILY SERVICE	42305 Outpatient	\$752.00
12/21/2023	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$40,256.00
12/21/2023	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$6,167.00
12/21/2023	HEARTLAND FAMILY SERVICE	42396 Community Support Programs	\$1,500.00
12/21/2023	HEARTLAND FAMILY SERVICE	42398 ACT	\$69,410.29
12/21/2023	HEARTLAND FAMILY SERVICE	44312 CSCBS	\$32,366.67
12/21/2023	HEARTLAND FAMILY SERVICE	44313 CSRS	\$39,620.90
12/21/2023	HEARTLAND FAMILY SERVICE	46425 MH Court Related expenses	\$5,167.00
12/21/2023	Integrated Telehealth Partners	44301 Crisis Evaluation	\$290.00
12/21/2023	Integrated Telehealth Partners	46305 Psychiatric Eval in Jails	\$2,807.86
12/21/2023	JENNIE EDMUNDSON HOSPITAL	71319 State MHI Inpatient	\$60.75
12/21/2023	Kephart, Chasity	22413 Mileage - SC Miles	\$24.10

12/21/2023	Kephart, Chasity	25413 Mileage - MHC Miles	\$16.83
12/21/2023	L & M Pharmacy Care, LLC	41306 Prescriptions	\$19.18
12/21/2023	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute	\$2,930.04
12/21/2023	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$300.00
12/21/2023	NISHNA PRODUCTIONS INC	50362 Work Activity - Hourly	\$7,112.00
12/21/2023	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$1,749.60
12/21/2023	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$926.76
12/21/2023	NISHNA PRODUCTIONS INC	50369 Group Supp Employment	\$200.55
12/21/2023	PARTNERSHIP FOR PROGRESS	50367 Day Habilitation	\$681.45
12/21/2023	Pride Group, The	64314 RCF	\$16,686.60
12/21/2023	SWITA	31354 Transportation - General	\$1,445.32
12/21/2023	The Community Supports Network	33340 Rent Payments	\$53.45
12/21/2023	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$2,162.03
12/21/2023	Verizon Wireless	11414 Telephone - Admin	\$119.30
12/21/2023	Verizon Wireless	22414 Telephone - SC	\$260.94
12/21/2023	Verizon Wireless	25414 Telephone - JBSC	\$32.85
12/21/2023	Verizon Wireless	25414 Telephone - MHC	\$29.34
12/21/2023	Verizon Wireless	75414 Telephone - MH Advocate	\$23.63
12/21/2023	VODEC	32329 SCL - 15 minute	\$10,536.50
12/21/2023	VODEC	50368 Ind Supp Employment	\$6,000.00
12/21/2023	WATSON, SUZANNE	11413 Mileage - Admin Meals	\$10.22
12/21/2023	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$232.53
12/21/2023	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$3,750.00
12/21/2023	Welter, Shelley	22413 Mileage - SC Miles	\$425.10
12/21/2023	Welter, Shelley	33399 Client ID Reimb	\$18.00
<b>Date Paid</b>	<b>Billing Provider</b>	<b>Service</b>	<b>Amount Paid</b>
12/22/2023	CONCERNED INC	32329 SCL - 15 minute	\$301.78
12/22/2023	Guardians of NE IA Inc.	32326 Guardian/Conservator	\$900.00
12/22/2023	Harrison CO Homemakers	32320 Home Health Aide	\$1,429.92
12/22/2023	HEARTLAND FAMILY SERVICE	42305 Outpatient	\$1,938.00
12/22/2023	HEARTLAND FAMILY SERVICE	42398 ACT	\$83,719.40
12/22/2023	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$37,200.00
12/22/2023	HEARTLAND FAMILY SERVICE	44312 CSCBS	\$34,888.00
12/22/2023	HEARTLAND FAMILY SERVICE	44313 CSRS	\$34,578.24
12/22/2023	HEARTLAND FAMILY SERVICE	74301 Commitment - Prescreen	\$4,133.00
12/22/2023	North IA Juvenile Detention Svcs	31354 Transportation - General	\$335.67
12/22/2023	Zion Integrated BHS	42310 Transitional Living Program	\$15,840.00
12/22/2023	Zion Integrated BHS	44313 CSRS	\$12,966.84
			<b>\$1,303,164.62</b>