Governing Board – Meeting Minutes – 1/30/23



Call to Order – Richard Crouch, Chair

In attendance: (in person marked with an asterisk *)

Board of Supervisors	Advisory Board Members	Region staff
Tim Wichman – Pottawattamie*	Mary O'Neill-CWI/Adult	Suzanne Watson-CEO*
	provider (nonvoting)	
Tony Smith-Harrison*	Bernie Waggoner-Adult	Lonnie Maguire-DSD*
	Client/Family Rep	
Fremont -Supervisor to be	Scott Halverson-CHI/Children's	Danelle Bruce-DSD*
named	BH Service Provider	
	(nonvoting) *	
Richard Crouch — Mills*	Kathy Hanafan-AEA/Education	
	System Representative*	
Page- Supervisor to be named	Allison Leach- Child Family	
	Member Rep*	
Mark Peterson- Montgomery		
Bernard Pettinger – Cass*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby		
Steve Green- Cass County		
Alternate*		

Members of the public: None

Approve Agenda- Motion made by Bernard Pettinger and seconded by Steve Kenkel to approve the agenda. Motion passed unanimously.

Chair and Vice Chair Nominations/Approval for Calendar Year 2023- Tony Smith motioned to maintain Richard Crouch as Chair and Steve Kenkel as Vice Chair for the 2023 calendar year, seconded by Bernard Pettinger. Motion passed unanimously.

Reappointment of Advisory Committee Appointed Members with Expiring Terms- Danelle Bruce requested approval of the reappointment of Kathy Hanafan, Scott Halverson, and Bernie Waggoner as Advisory Committee appointed members of the Governing Board. Motion made by Tony Smith and seconded by Steve Kenkel to approve the reappointment of Kathy Hanafan, Scott Halverson, and Bernie Waggoner to the Governing Board as Advisory Committee appointed members. Motion passed unanimously.

Approve November 28, 2022 Meeting Minutes- Motion made by Steve Kenkel and seconded by Bernard Pettinger to approve the November 28, 2022 meeting minutes. Motion passed unanimously.

Region Finance Information- November and 2022 Financial Reports- Motion made by Steve Kenkel and seconded by Tony Smith to approve the November and December 2022 financial reports. Motion passed unanimously.

FY21 Audit Update-Suzanne Watson updated the board on the FY21 State Audit of the Region. There was a discrepancy reported in the FY21 Region Annual Report in that Cares Act expenditures for that fiscal year were not included. The report did not match the county audited expenditures. This also affected the ending fund balance for the fiscal year and fund balance certification letter required by HHS. Watson clarified with the board the actual ending balance, and the alterations needed on the FY22 Annual Report.

Approve Revised Ending Fund Balance Certification Letter- Suzanne Watson requested board signature on the Amended Revised Ending Fund Balance Certification for FY22 in the amount of \$4,879,441. Motion made by Steve Kenkel and seconded by Kathy Hanafan to approve the Amended Ending Fund Balance Certification for FY22. Motion passed unanimously.

FY24 Budget Process and Preliminary Information- Suzanne Watson shared history on region requirements, included a SF619 overview as well as the changeover from county to state funding. Much of next meeting will be devoted to discussion of the budget for FY24.

Review MHDS Regions Study Report January 2023- Suzanne Watson reviewed the MHDS Regions Study Report with the board, highlighting the recommendations.

Legislative Update- Suzanne Watson shared that HHS has indicated there will be legislation this session related to the Regions and moving all region related Iowa code references from county (331) to HHS (225C). There is also discussion of revising the governance structure of regions now that regions are state funded.

Region Services and Other Provider Updates-Lonnie Maguire and Danelle Bruce presented the service update report to board members. Service coordination had 34 referrals (5 SOAR) in December. There were also 12 CAN referrals and 21 mental health court clients. Danelle Bruce reported the Jail Service Coordination program had 30 referrals in December. For intake, the region received 81 calls in December. In addition, Heartland Family Service (HFS) is conducting a soft rollout of Community Based Crisis Stabilization Services beginning this week in Pottawattamie County. HFS Bridge plans to begin Crisis Stabilization Residential Services (4 beds) soon. In addition, Crisis Intervention Training was held in Council Bluffs the week of January 9-13, 2023, with 21 law enforcement members attending. The training was well received and Danelle Bruce shared a comment from a law enforcement officer who was able to use the training he received within days of the event.

Open Discussion/Comment from Board Members- None

Public Comment/Discussion- None

Upcoming Important Dates:

Next Governing Board meeting: February 27, 2023

Respectfully Submitted,

Hanne Bruce

Danelle Bruce , DSD, SWIA MHDS Region

November 2022 SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amo	ount Paid
	ABBE Cntr FOR COMMUNITY			
11/2/2022	MH	64314 RCF	\$	7,410.90
11/2/2022	ASSOC FOR PSYCHIATRIC Srvcs	74300 Commitment - Eval	\$	400.00
	Central Iowa Juvenile			
11/2/2022	Detention	31354 Transportation - General	\$	1,115.73
11/2/2022	CHI Health Psychiatric Assoc	42305 Outpatient	\$	354.40
11/2/2022	CONCERNED INC	32329 SCL - 15 min unit	\$	279.56
11/2/2022	COUNTRY CARE Cntr CORP	64314 RCF	\$	63,127.40
	FAMILY RESOURCE Cntr			
11/2/2022	СССРСА	32329 SCL - 15 min unit	\$	394.73
11/2/2022	Father Flanagan's Boys' Home	44346 Telephone Crisis Service	\$	38,450.00
11/2/2022	GreatAmerica Financial srvcs	11444 Copier - Admin	\$	129.78
11/2/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$	9,212.44
11/2/2022	INDOFF	11260 Supplies - Admin	\$	243.89
11/2/2022	Integrated Telehealth Partners	46305 MH srvcs in Jails	\$	5,013.96
	JENNIE EDMUNDSON			
11/2/2022	HOSPITAL	73319 Priv./Public Hospitals - IP	\$	8,640.00
11/2/2022	L & M Pharmacy Care, LLC	41306 Prescription Medicine	\$	26.00
11/2/2022	Mary Greeley Medical Cntr	64309 Sub Acute srvcs	\$	1,200.00
11/2/2022	MOSAIC - WESTERN IOWA	32329 SCL - 15 min unit	\$	850.50
11/2/2022	MOSAIC - WESTERN IOWA	63329 SCL - Daily	\$	4,325.54
11/2/2022	NISHNA PRODUCTIONS INC	50362 Work Activity - Hourly	\$	7,136.00
11/2/2022	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$	2,139.48
11/2/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$	4,387.61
11/2/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$	9,162.60
11/2/2022	NW IA Youth Emergency srvcs	31354 Transportation - General	\$	424.75
11/2/2022	Page CO Jail	46306 Psychiatric Medications in Jail	\$	189.67
11/2/2022	PARK PLACE	64329 SCL in RCF	\$	737.66
11/2/2022	PARTNERSHIP FOR PROGRESS	33340 Rent Payments	\$	192.00
11/2/2022	PARTNERSHIP FOR PROGRESS	63329 SCL - Daily	\$	4,325.54
11/2/2022	Pottawattamie CO Jail	46305 MH srvcs in Jails	\$	225.00
11/2/2022	Pottawattamie CO Jail	46306 Psychiatric Medications in Jail	\$	3,558.72
11/2/2022	REDMON, DEBI	22413 Mileage - SC Miles	\$	162.50
11/2/2022	REM IOWA COMMUNITY Srvcs	33340 Rent Payments	\$	407.06
11/2/2022	SOUTHWEST IOWA MH Cntr	42305 Outpatient	\$	639.00
11/2/2022	SWITA	31354 Transportation - General	\$	1,423.71
11/2/2022	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$	15,766.94
11/2/2022	Visual Edge IT	11444 Copier - Admin	\$	15.81
11/2/2022	Visual Edge IT	75444 Copier - MH Advocate	\$	20.65
11/2/2022	VODEC	33340 Rent Payments	\$	820.00
		·	\$	
11/2/2022	VODEC	50367 Day Habilitation	\$	816.75
11/2/2022		50368 Ind Supp Employment		4,000.00
11/2/2022	WAUBONSIE MH Cntr	42366 Peer Support Recovery Cntr	\$	2,500.00
11/2/2022	Zion Integrated BHS	11422 Training - Admin	\$	332.48
11/2/2022	Zion Integrated BHS	44313 CSRS	\$	19,838.16
11/3/2022	Pottawattamie CO Auditor	11100 Payroll - Admin	\$	183,743.51

11/3/2022	Pottawattamie CO Auditor	22376 Payroll - SC	\$	248,040.90
11/3/2022	Pottawattamie CO Auditor	25376 Payroll - JBSC	\$	49,368.91
11/3/2022	Pottawattamie CO Auditor	25376 Payroll - MH Court	\$	22,916.40
11/3/2022	Pottawattamie CO Auditor	75395 Payroll - Advocate	\$	26,498.65
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Paid Date	Billing Provider	Service	Amo	ount Paid
	ABBE Cntr FOR COMMUNITY			
11/14/2022	МН	44313 CSRS	\$	1,440.76
11/14/2022	American National Bank	11260 Supplies - Admin	\$	364.39
11/14/2022	American National Bank	11402 Printing - Admin	\$	296.44
11/14/2022	American National Bank	11413 Mileage - Admin Hotel	\$	1,118.88
11/14/2022	American National Bank	11413 Mileage - Admin Meals	\$	13.38
11/14/2022	American National Bank	11422 Training - Admin	\$	80.00
11/14/2022	Ashcraft, Abbie	22413 Mileage - SC Miles	\$	98.82
11/14/2022	Brown, Molly	11413 Mileage - Admin Hotel	\$	124.32
11/14/2022	Brown, Molly	11413 Mileage - Admin Miles	\$	158.75
11/14/2022	Bruce, Danelle	11413 Mileage - Admin Miles	\$	382.50
11/14/2022	CASS CO AUDITOR	75395 MH Advocate	\$	3,328.06
11/14/2022	CASS CO SHERIFF	74353 Commitment - Sheriff	\$	52.00
11/14/2022	CHENEY, BARB	22413 Mileage - SC Miles	\$	138.75
11/14/2022	CONCERNED INC	32329 SCL - 15 min unit	\$	293.06
11/14/2022	Embrace Iowa Inc.	32325 Respite - 15-minute unit	\$	2,821.50
11/14/2022	FMCTC	11414 Telephone - Admin	\$	94.58
11/14/2022	Guardians of NE lowa Inc.	32326 Guardian/Conservator	\$	750.00
11/14/2022	Harrison CO Homemakers	32320 Home Health Aide	\$	1,280.97
11/14/2022	HARRISON CO SHERIFF	74353 Commitment - Sheriff	\$	307.51
11/14/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$	8,207.50
11/14/2022	HOVEY, SHELLY	22413 Mileage - SC Miles	\$	297.50
11/14/2022	Huebner, Gina	22413 Mileage - SC Meal	\$	17.10
11/14/2022	Huebner, Gina	22413 Mileage - SC Miles	\$	249.38
11/14/2022	Huebner, Gina	25413 Mileage - MH Court Miles	\$	22.50
11/14/2022	INFOSAFE SHREDDING, INC.	11402 Printing - Admin	\$	39.00
11/14/2022	IOWA FOCUS	32329 SCL - 15 min unit	\$	1,128.24
11/14/2022	Kephart, Chasity	22413 Mileage - SC Miles	\$	228.81
11/14/2022	Kephart, Chasity	25413 Mileage - MH Court Miles	\$	9.38
11/14/2022	Laura Babb	31354 Transportation - General	\$	758.95
11/14/2022	Maguire, Ylonda	11413 Mileage - Admin Miles	\$	509.69
11/14/2022	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$	327.50
11/14/2022	PAGE CO SHERIFF	74353 Commitment - Sheriff	\$	408.75
11/14/2022	PARK PLACE	63329 SCL - Daily	\$	12,562.75
11/14/2022	PARK PLACE	64329 SCL in RCF	\$	1,005.90
11/14/2022	POTTAWATTAMIE CO IT DEPT	12421 Data Processing srvcs	\$	71.77
11/14/2022	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$	175.00
	REIMER,LOHMAN,REITZ &			
11/14/2022	NIBLOCK	74353 Commitment - Attorney	\$	142.80
11/14/2022	Richey, Kristina	22413 Mileage - SC Miles	\$	818.75
11/14/2022	Schuler, Debbie	75413 Mileage - MH Adv Miles	\$	147.94
11/14/2022	SE IA Behavioral Healthcare	64317 Nursing Facility	\$	9,175.00
11/14/2022	Trivium Life srvcs	32329 SCL - 15 min unit	\$	1,902.28
11/14/2022	Trivium Life srvcs	63329 SCL - Daily	\$	21,411.03

			\$	842,500.00
11/21/2022	Pottawattamie CO BOS	75395 Payroll-work comp - Advocate	\$	11.50
11/21/2022	Pottawattamie CO BOS	25376 Payroll-work comp - MH Court	\$	97.39
11/21/2022	Pottawattamie CO BOS	25376 Payroll-work comp - JBSC	\$	255.65
11/21/2022	Pottawattamie CO BOS	22376 Payroll-work comp - SC	\$	1,007.36
11/21/2022	Pottawattamie CO BOS	11100 Payroll-work comp - Admin	\$	387.53
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11/14/2022	Zion Integrated BHS	42310 Transitional Living Program	\$	10,260.00
11/14/2022	Welter, Shelley	22413 Mileage - SC Miles	\$	658.75
11/14/2022	WAUBONSIE MH Cntr	42366 Peer Support Recovery Cntr	\$	2,500.00
11/14/2022	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$	340.00
11/14/2022	VODEC	50368 Ind Supp Employment	\$	2,500.00
Paid Date	Billing Provider	Service	Am	ount Paid
11/14/2022	Verizon Wireless	75414 Telephone - MH Adv	\$	51.53
11/14/2022	Verizon Wireless	25414 Telephone - MH Court	\$	45.16
11/14/2022	Verizon Wireless	25414 Telephone - JBSC	\$	32.58
11/14/2022	Verizon Wireless	22414 Telephone - SC	\$	411.08
11/14/2022	Verizon Wireless	11414 Telephone - Admin	\$	163.99
11/14/2022	Omaha	11422 Training - Admin	\$	50.00
	University of Nebraska -			

DECEMBER 2022 - SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amount Paid	
12/1/2022	ABBE CENTER FOR COMM MH	64314 RCF	\$	7,657.93
12/1/2022	Central IA Juvenile Detention	74353 Commitment - Sheriff	\$	260.82
	CHI Health Psychiatric			
12/1/2022	Associates	42305 Outpatient	\$	247.20
12/1/2022	CONCERNED INC	50368 Ind Supp Emp	\$	3,000.00
12/1/2022	COUNTRY CARE CENTER CORP	31354 Transportation - General	\$	100.00
12/1/2022	FAMILY RESOURCE CENTER	32329 SCL - 15 minute unit	\$	451.12
	GreatAmerica Financial			
12/1/2022	Services	11444 Copier - Admin	\$	103.78
	Heart of IA Community			
12/1/2022	Services	05373 Public Education Services	\$	5,294.16
	Integrated Telehealth			
12/1/2022	Partners	46305 MH Services in Jails	\$	2,519.61
/. /	JENNIE EDMUNDSON			
12/1/2022	HOSPITAL	74300 Commitment - Evaluation	\$	795.00
12/1/2022	Maassen, Kimarie	11413 Mileage - Admin Miles	\$	44.00
12/1/2022	Monona CO Jail	46306 Psychiatric Medications in Jail	\$	309.78
12/1/2022	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute unit	\$	310.50
12/1/2022	NISHNA PRODUCTIONS INC	50362 Work Activity - Hourly	\$	7,312.00
12/1/2022	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$	2,056.32
12/1/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp	\$	7,754.31
12/1/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$	8,784.60

12/1/2022	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$	42.19
12/1/2022	POTTAWATTAMIE CO BOS	11444 Copier - Admin	\$	200.95
12/1/2022	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Services	\$	306.00
12/1/2022	Pottawattamie CO Jail	46305 MH Services in Jails	\$	315.00
12/1/2022	Pottawattamie CO Jail	46306 Psychiatric Medications in Jail	\$	1,073.34
12/1/2022	Pride Group, The	64314 RCF	\$	21,817.50
12/1/2022	REM IA COMMUNITY			21,017.30
12/1/2022	SERVICES	33340 Rent Payments	\$	382.46
12/1/2022	SEIDL & SEIDL LAW OFFICE	32326 Guardian/Conservator	\$	181.50
12/1/2022	SWITA	31354 Transportation - General	\$	1,374.00
12/1/2022	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$	23,318.87
12/1/2022	Trivium Life Services	32329 SCL - 15 minute unit	\$	13.50
12/1/2022	Visual Edge IT	11444 Copier - Admin	\$	17.35
12/1/2022	Visual Edge IT	75444 Copier - MH Advocate	\$	22.32
12/1/2022	VODEC	33340 Rent Payments	\$	600.00
12/1/2022	WAUBONSIE MH CENTER	32329 SCL - 15 minute unit	\$	3,636.67
12, 1, 2022			- -	3,030.07
12/2/2022	Decisions for Life	32326 Guardian/Conservator	\$	750.00
12/2/2022				750.00
12/8/2022	Julianne Pruitt	32329 SCL - 15 minute unit	\$	900.00
12/0/2022				500.00
12/12/2022	Bruce, Danelle	25413 Mileage - JBSC Miles	\$	298.75
12/12/2022	CASS CO AUDITOR	75395 MH Advocate	\$	3,207.49
12/12/2022	Central IA Juvenile Detention	74353 Commitment - Sheriff	\$	637.56
12/12/2022	CHENEY, BARB	22413 Mileage - SC Miles	\$	252.50
12/12/2022	COUNTRY CARE CENTER CORP	64314 RCF	\$	51,456.00
12/12/2022	Embrace IA Inc.	32325 Respite Services - 15-minute unit	\$	1,001.00
12/12/2022	FMCTC	11414 Telephone - Admin	\$	94.58
12/12/2022	INDOFF	11260 Office Supplies	\$	129.65
	Maguire, Ylonda	22413 Mileage - SC Miles	\$	389.44
12/12/2022	Maguire, Ylonda	25413 Mileage - MH Court Miles	\$	98.75
12/12/2022	MOSAIC - WESTERN IA	32329 SCL - 15 minute unit	\$	1,930.50
Paid Date	Billing Provider	Service	· ·	unt Paid
12/12/2022	MOSAIC - WESTERN IA	63329 SCL - Daily	\$	7,057.46
12/12/2022	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute unit	\$	337.50
12/12/2022	NISHNA PRODUCTIONS INC	50362 Work Activity - Hourly	\$	7,080.00
12/12/2022	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$	1,296.54
12/12/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp	\$	3,353.16
12/12/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$	11,914.17
12/12/2022	NISHNA PRODUCTIONS INC	64329 SCL - Daily 64329 SCL in RCF	\$	335.30
12/12/2022	REDMON, DEBI	22413 Mileage - SC Miles	\$	45.00
12/12/2022	SE IA Behavioral Healthcare	64317 Nursing Facility	\$	8,850.00
12/12/2022	Secretary of State, Paul Pate	11260 Office Supplies	\$	30.00
12/12/2022	SOUTHWEST IA MH CENTER	42305 Outpatient	\$	727.00
12/12/2022	Trivium Life Services	33340 Rent Payments	\$	727.00
	Verizon Wireless	-	\$	
12/12/2022		11414 Telephone - Admin		134.74
12/12/2022	Verizon Wireless	22414 Telephone - SC	\$	427.59
12/12/2022	Verizon Wireless	25414 JBSC - MH Court	\$	35.01
12/12/2022	Verizon Wireless	25414 Telephone - JBSC	\$	32.54
12/12/2022	Verizon Wireless	75414 Telephone - MH Advocate	\$	48.66
12/12/2022	VODEC	50368 Ind Supp Emp	\$	3,000.00

12/12/2022	WAUBONSIE MH CENTER	42305 Outpatient	\$ 1,425.78
12/12/2022	Welter, Shelley	22413 Mileage - SC Miles	\$ 615.00
12/12/2022	Zion Integrated BHS	42310 Transitional Living Program	\$ 12,600.00
12/12/2022	Zion Integrated BHS	44313 CSRS	\$ 33,137.48
12/14/2022	American National Bank	11260 Office Supplies	\$ 58.61
12/14/2022	American National Bank	11413 Mileage - Admin Hotel	\$ 142.06
12/14/2022	American National Bank	11413 Mileage - Admin Meals	\$ 51.74
12/14/2022	American National Bank	11422 Training - Admin	\$ 193.00
12/27/2022	Imagine The Possibilities	64316 RCF/PMI	\$ 7,776.30
			\$ 262,894.78