

Governing Board – Meeting Minutes – 8/29/22



Call to Order – Richard Crouch, Chair

In attendance: (in person marked with an asterisk *)

<u>Board of Supervisors</u>	<u>Advisory Board Members</u>	<u>Region staff</u>
Lynn Grobe – Pottawattamie*	Mary O’Neill-CWI/Adult provider (nonvoting)*	Suzanne Watson-CEO*
Brian Shea-Pottawattamie Alternate	Bernie Waggoner-Adult Client/Family Rep*	Lonnie Maguire-DSD*
Randy Hickey-Fremont *	Scott Halverson-CHI/Children’s BH Service Provider (nonvoting) *	Danelle Bruce-DSD*
Richard Crouch –Mills*	Kathy Hanafan-AEA/Education System Representative *	
Chuck Morris – Page *	Tara Goodman-Parent of a Child Who Utilizes BH Services	
Mark Peterson- Montgomery		
John Hartkopf – Cass*		
Bernard Pettinger –Cass Alternate*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby *		
Tony Smith-Harrison*		

Members of the public: None

Approve Agenda- Motion made by John Hartkopf and second by Randy Hickey to approve the agenda. Motion passed unanimously.

Approve June 27, 2022 Meeting Minutes- Motion made by Steve Kenkel and second by Tony Smith to approve the June 27, 2022 meeting minutes. Motion passed unanimously.

Region Finance Information- June and July 2022 Financial Reports- Motion made by Chuck Morris and second by John Hartkopf to approve the June and July 2022 financial reports. Motion passed unanimously. Suzanne Watson also provided a review of the end of fiscal year budget from FY22. The June 2022 fund balance was \$4,962,585. The fund balance as of 8/29/22 is \$6,047,792. Watson discussed the region will need to pay funds back to the State of Iowa in FY23.

Approve FY23 Service Rates for CSRS and TLP- Watson presented a breakdown of budget and bed day information for both Harbor Point CSRS/TLP and Heartland Family Service CSRS/TLP programs. Discussion involved ensuring the programs can meet the bottom line of costs of their respective programs. There was discussion by Hartkopf on allowing Zion to increase their profits by being paid for all bed days at the program, rather than ensuring the minimum number to meet costs. It was determined that the program could increase profits if beds were filled beyond the minimum guaranteed by the Region. Motion made by Tony Smith and second

by Steve Kenkel to approve the FY23 service rates for CSRS and TLP. Motion passed unanimously, with Hartkopf and Morris abstaining.

Rural ACT/Crisis Stabilization Community Based Service Continue Start-up Costs- Watson reviewed costs for continued start-up of rural ACT and the Crisis Stabilization Community Based programs through Heartland Family Service. Motion made by Tony Smith and second by Steve Kenkel to approve a contract for \$695,753 for FY23 minus any revenue brought in by Medicaid. Motion passed unanimously.

Psychiatric Medication Reimbursement to Jails for FY23- Danelle Bruce reviewed the reimbursement amounts given to jails in the region in FY22. There were 3 jails that did not participate (Mills, Fremont and Cass). Bruce shared that jails who did participate were appreciative of the assistance. There was discussion of providing a formulary to jails so they know what medications are covered. Motion made by Randy Hickey and second by John Hartkopf to reimburse region jails for psychiatric medication expenses for FY23. Motion passed unanimously.

Approve Out of State Travel for CEO to MHTTC Advisory Board, Kansas City- Watson shared that Pottawattamie County requires all out of state travel for business to be authorized. Watson will be attending a MHTTC Advisory Board meeting on September 22, 2022 to September 23, 2022 and asked for Governing Board approval to do so. Motion made by Steve Kenkel and second by Randy Hickey to approve out of state travel for Watson from September 22, 2022 to September 22, 2023 to Kansas City. Motion passed unanimously.

Crisis Intervention Training Results and Planning- Lonnie Maguire and Danelle Bruce gave an overview of the July and August CIT trainings that took place in Oakland. 14 individuals participated in the July training and 15 participated in the August training. Bruce provided an overview of the week's agenda and Maguire provided some feedback from participants after the training. The Region received many positive reports on the training and its value. The Region will provide a 3rd training January 9-13, 2023. Region staff asked for the board's support in encouraging their county police, fire, sheriff, and jail personnel attend. It was asked if dispatch could attend, and Bruce will check on this with the trainers. The Region will host the registration on our website for the next training.

Region Service and Other Provider Updates: Lonnie Maguire and Danelle Bruce presented the service update report to board members. Service coordination had 36 referrals (3 SOAR) in July. There were also 31 CAN referrals and 22 mental health court clients. Danelle Bruce reported the Jail Service Coordination program had 34 referrals in July. For intake, the region received 84 calls in July, with at least 1 call coming from each member county. Other updates include that the new IRSH home will open soon in Sioux City with the region having 2 beds in the program. The Region also has upcoming free trainings available to the public and providers, and more information can be found on the Region's website. Heartland Family Service will also be bringing training to providers and more information can be found on the Region's website.

Open Discussion/Comment from Board Members- Tony Smith inquired if the Monona county board member is still attending the meetings as he was not there today. Smith plans to reach out to Monona to see if his seat should be replaced by another board member or if he plans to attend future meetings.

Public Comment/Discussion- None

Upcoming Important Dates:

Next Governing Board meeting: September 26, 2022

Respectfully Submitted,



Danelle Bruce , DSD, SWIA MHDS Region

JUNE 2022 - SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
6/6/2022	Brown, Molly	11413 Mileage - Admin Miles	\$ 277.76
6/6/2022	CHENEY, BARB	22413 Mileage - Service Coord	\$ 120.51
6/6/2022	COUNTRY CARE CENTER	64314 RCF	\$ 49,203.20
6/6/2022	FMCTC	11414 Telephone - Admin	\$ 93.17
6/6/2022	Harrison CO Jail	46306 Meds while in jail	\$ 39.76
6/6/2022	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$ 57,753.23
6/6/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 79,807.50
6/6/2022	HEARTLAND FAMILY SERVICE	44312 CSCBS	\$ 39,903.83
6/6/2022	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Services	\$ 5,167.00
6/6/2022	Kephart, Chasity	22413 Mileage - Service Coord	\$ 154.67
6/6/2022	Maassen, Kimarie	11413 Mileage - Admin Miles	\$ 41.13
6/6/2022	Monona CO Jail	46306 Meds while in jail	\$ 582.64
6/6/2022	NISHNA PRODUCTIONS INC	32329 SCL - 15 min unit	\$ 432.00
6/6/2022	NISHNA PRODUCTIONS INC	33340 Rent Assistance	\$ 380.00
6/6/2022	NISHNA PRODUCTIONS INC	50362 Work Activity - hourly	\$ 8,560.00
6/6/2022	NISHNA PRODUCTIONS INC	50367 Day Hab - 15-minute unit	\$ 1,970.50
6/6/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp - 15-min unit	\$ 4,400.00
6/6/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$ 6,000.00
6/6/2022	Page CO Jail	46306 Meds while in jail	\$ 56.37
6/6/2022	Richey, Kristina	22413 Mileage - Service Coord	\$ 1,005.62
6/6/2022	Shelby CO CS	22413 Mileage - Service Coord	\$ 484.97
6/6/2022	SOUTHWEST IA MHC	42305 Outpatient	\$ 556.12
6/6/2022	Verizon Wireless	11414 Telephone - Admin	\$ 173.72
6/6/2022	Verizon Wireless	22414 Telephone - MH Court	\$ 35.49
6/6/2022	Verizon Wireless	22414 Telephone - Service Coord	\$ 385.26
6/6/2022	Verizon Wireless	25414 Telephone - JBSC	\$ 32.66
6/6/2022	Verizon Wireless	75414 Telephone - MH Advocate	\$ 49.88
6/6/2022	Visual Edge IT	11444 Copier - Admin	\$ 7.52
6/6/2022	Wachter, Miranda	22413 Mileage - Service Coord	\$ 112.91
6/6/2022	Welter, Shelley	22413 Mileage - Service Coord	\$ 297.18
6/10/2022	Bluffs Taxi and Courier Inc	31350 Transportation - Cab	\$ 74.80
6/10/2022	Bruce, Danelle	11413 Mileage - Admin Miles	\$ 209.43
6/10/2022	CONCERNED INC	32329 SCL - 15 min unit	\$ 310.50
6/10/2022	COUNTRY CARE CENTER	31354 Transportation - General	\$ 100.00

6/10/2022	Embrace IA Inc.	32325 Respite Services	\$ 1,402.50
6/10/2022	Faith in Action Volunteers Inc.	31354 Transportation - General	\$ 547.00
6/10/2022	Father Flanagan's Boys' Home	44346 24-hr Crisis Line	\$ 32,683.00
6/10/2022	Harrison CO Homemakers	32320 Home Health Aides	\$ 895.45
6/10/2022	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$ 41,400.00
6/10/2022	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$ 5,000.00
6/10/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 8,107.50
6/10/2022	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$ 17,333.00
6/10/2022	HEARTLAND FAMILY SERVICE	74301 CRT Prescreen	\$ 1,667.00
6/10/2022	IA FOCUS	32329 SCL - 15 min unit	\$ 850.00
6/10/2022	INFOSAFE SHREDDING, INC.	11402 Shredding	\$ 39.00
6/10/2022	INSIGHT PUBLIC SECTOR, INC	11636 Equipment - Admin	\$ 80.20
6/10/2022	ISAC	11422 Training - Admin	\$ 250.00
6/10/2022	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$ 49.82
6/10/2022	Pride Group, The	64314 RCF	\$ 25,335.69
6/10/2022	SAM'S CLUB DIRECT	11260 Supplies - Admin	\$ 25.72
6/10/2022	Southeast IA Beh Healthcare	64317 Nursing Facility	\$ 8,400.00
6/10/2022	Thurman Psychological, LLC	42305 Outpatient	\$ 400.00
6/10/2022	Trivium Life Services	32329 SCL - 15 min unit	\$ 10.80
6/10/2022	Trivium Life Services	33340 Rent Assistance	\$ 209.54
6/10/2022	Trivium Life Services	63329 SCL - Daily	\$ 15,478.20
6/10/2022	VODEC	50367 Day Hab - 15-minute unit	\$ 627.99
6/10/2022	VODEC	50368 Ind Supp Emp - 15-min unit	\$ 7,500.00
6/10/2022	VODEC	63329 SCL - Daily	\$ 6,200.00
6/10/2022	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$ 145.08
6/10/2022	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
6/13/2022	American National Bank	11260 Supplies - Admin	\$ 138.39
6/13/2022	American National Bank	11413 Mileage - Admin Hotel	\$ 10.99
6/13/2022	American National Bank	22422 Training - Service Coord	\$ 1,223.64
6/13/2022	American National Bank	41306 Prescription Medicine	\$ 522.62
6/13/2022	Connections	32321 Chore Services	\$ 50,000.00
6/21/2022	CASS CO SHERIFF	74353 Commitment - Sheriff	\$ 1,146.25
6/21/2022	FAMILY RESOURCE CENTER	63329 SCL - Daily	\$ 4,800.00
6/21/2022	Guardians of NE IA Inc.	32326 Guardian/Conservator	\$ 750.00
6/21/2022	INDOFF	11260 Supplies - Admin	\$ 140.97
6/21/2022	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$ 337.00
6/21/2022	MOSAIC - WESTERN IA	32329 SCL - 15 min unit	\$ 1,822.50
6/21/2022	NISHNA PRODUCTIONS INC	32329 SCL - 15 min unit	\$ 297.00
6/21/2022	NISHNA PRODUCTIONS INC	33340 Rent Assistance	\$ 380.00
6/21/2022	NISHNA PRODUCTIONS INC	50362 Work Activity - hourly	\$ 8,360.00
6/21/2022	NISHNA PRODUCTIONS INC	50367 Day Hab - 15-minute unit	\$ 1,834.00
6/21/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp - 15-min unit	\$ 2,000.00
6/21/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$ 6,200.00
6/21/2022	PAGE CO SHERIFF	74353 Commitment - Sheriff	\$ 662.92
6/21/2022	PARK PLACE	64329 SCL in RCF	\$ 1,005.90

6/21/2022	POTTAWATTAMIE CO AUDITOR	12420 Fiscal Agent Fees	\$ 75,918.00
6/21/2022	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$ 455.00
6/21/2022	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$ 375.78
6/21/2022	Trivium Life Services	33340 Rent Assistance	\$ 952.05
6/21/2022	Trivium Life Services	42329 Intensive Residential Services	\$ 36,018.25
6/21/2022	Visual Edge IT	75444 Copier - MH Advocate	\$ 19.49
6/21/2022	Zion Integrated BHS	42310 Transitional Living Program	\$ 7,440.00
6/21/2022	Zion Integrated BHS	44313 CSRS	\$ 41,760.00
6/22/2022	Ted's Cooperative	33340 Rent Assistance	\$ 724.00
6/27/2022	POTTAWATTAMIE CO AUDITOR	11100 Salary - Admin	\$ 161,201.75
6/27/2022	POTTAWATTAMIE CO AUDITOR	22376 Salary - Service Coord	\$ 251,742.00
6/27/2022	POTTAWATTAMIE CO AUDITOR	25376 Salary - JBSC	\$ 49,010.25
6/27/2022	POTTAWATTAMIE CO AUDITOR	25376 Salary - MH Court	\$ 21,227.00
6/27/2022	POTTAWATTAMIE CO AUDITOR	75395 salary - MH Advocate	\$ 25,860.25
			\$ 1,188,752.82

JULY 2022 - SWIA MHDS REGION EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
7/12/2022	American National Bank	11413 Mileage - Admin Hotel	\$ 246.40
7/12/2022	COUNTRY CARE CENTER CORP	64314 RCF	\$ 7,440.00
7/12/2022	Embrace IA Inc.	32325 Respite - 15-minute unit	\$ 1,886.50
7/12/2022	FMCTC	11414 Telephone - Admin	\$ 95.72
7/12/2022	GARDNER, KRIS	11413 Mileage - Admin Miles	\$ 68.45
7/12/2022	GreatAmerica Financial Srvcs	11444 Copier - Admin	\$ 129.78
7/12/2022	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$ 91,500.44
7/12/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 8,207.50
7/12/2022	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$ 17,333.00
7/12/2022	HEARTLAND FAMILY SERVICE	74301 CRT Prescreen	\$ 1,667.00
7/12/2022	HOVEY, SHELLY	11413 Mileage - Admin Miles	\$ 148.59
7/12/2022	HOVEY, SHELLY	22413 Mileage - SC Miles	\$ 206.51
7/12/2022	Huebner, Gina	22413 Mileage - SC Miles	\$ 84.83
7/12/2022	Huebner, Gina	25413 Mileage - MH Court	\$ 29.84
7/12/2022	IA Communities Assurance Pool	11460 Tort Liability	\$ 10,503.00
7/12/2022	IA FOCUS	32329 SCL - 15 minute unit	\$ 1,215.00
7/12/2022	ICTS	12480 Dues & Membership	\$ 61,052.88
7/12/2022	INDOFF	11260 Supplies - Admin	\$ 189.34
7/12/2022	Integrated Telehealth Partners	44301 Crisis Evaluation	\$ 290.00
7/12/2022	Integrated Telehealth Partners	46305 MH Services in Jails	\$ 1,982.28

7/12/2022	ISAC	11422 Training - Admin	\$ 500.00
7/12/2022	KMAland Broadcasting, LLC	11400 Advertisements	\$ 5,200.00
7/12/2022	Maassen, Kimarie	11413 Mileage - Admin Miles	\$ 69.03
7/12/2022	Maguire, Ylonda	11413 Mileage - Admin Miles	\$ 485.78
7/12/2022	Minden Custom Meats	46422 Crisis Prevention Training	\$ 179.53
7/12/2022	Neapolitan Labs LLC	12421 Website development	\$ 1,500.00
7/12/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp	\$ 2,000.00
7/12/2022	Olsen, Tom	25413 Mileage - JBSC	\$ 370.89
7/12/2022	Pottawattamie County Jail	46306 Psychiatric Meds in Jail	\$ 1,429.20
7/12/2022	Pride Group, The	64314 RCF	\$ 23,694.90
7/12/2022	REM IA Comm SERVICES	33340 Rent Assistance	\$ 329.18
7/12/2022	Richey, Kristina	22413 Mileage - SC Miles	\$ 739.44
7/12/2022	ROSKENS, MARY-BETH	11413 Mileage - Admin Miles	\$ 147.42
7/12/2022	Shelby County Jail	46306 Psychiatric Meds in Jail	\$ 261.54
7/12/2022	Sioux Rivers Region	75395 MH Advocate - General	\$ 133.30
7/12/2022	Southeast IA Beh Healthcare	64317 Nursing Facility	\$ 8,100.00
7/12/2022	SWITA	31354 Transportation - General	\$ 2,372.45
7/12/2022	Thomas, Dylan	74393 Commitment - Attorney	\$ 78.00
7/12/2022	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$ 15,927.97
7/12/2022	Trivium Life Services	32329 SCL - 15 minute unit	\$ 64.80
7/12/2022	Trivium Life Services	33340 Rent Assistance	\$ 334.17
7/12/2022	Trivium Life Services	63329 SCL - Daily	\$ 21,399.20
7/12/2022	Verizon Wireless	11414 Telephone - Admin	\$ 173.68
7/12/2022	Verizon Wireless	22414 Telephone - SC	\$ 392.86
7/12/2022	Verizon Wireless	25414 Telephone - JBSC	\$ 32.84
7/12/2022	Verizon Wireless	25414 Telephone - MH Court	\$ 31.40
7/12/2022	Verizon Wireless	75414 Telephone - MH Advocate	\$ 47.77
7/12/2022	VODEC	50368 Ind Supp Emp	\$ 1,500.00
7/12/2022	VODEC	50368 Ind Supp Emp	\$ 4,500.00
7/12/2022	Wachter, Miranda	22413 Mileage - SC Miles	\$ 111.15
7/12/2022	WATSON, SUZANNE	11413 Mileage - Admin Meal	\$ 8.12
7/12/2022	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$ 859.95
7/12/2022	WAUBONSIE MH CENTER	05373 Comm Education	\$ 875.00
7/12/2022	WAUBONSIE MH CENTER	44305 24-hr crisis response	\$ 8,000.00
7/12/2022	Welter, Shelley	22413 Mileage - SC Miles	\$ 146.25
7/13/2022	ABBE CENTER FOR Comm MH	64314 RCF	\$ 4,093.31
7/13/2022	American National Bank	11413 Mileage - Admin Meal	\$ 51.22
7/13/2022	American National Bank	11422 Training - Admin	\$ 1,919.70
7/13/2022	Anchor Homes Inc.	32329 SCL - 15 minute unit	\$ 12,933.00
7/13/2022	Anchor Homes Inc.	63329 SCL - Daily	\$ 22,600.00
7/13/2022	Ashcraft, Abbie	22413 Mileage - SC Miles	\$ 71.78
7/13/2022	Bruce, Danelle	11413 Mileage - Admin Miles	\$ 554.00
7/13/2022	Central IA Juvenile Detention	31354 Transportation - General	\$ 1,001.19
7/13/2022	CHENEY, BARB	22413 Mileage - SC Miles	\$ 117.59
7/13/2022	CHI Health Mercy Hospital	11428 Employee physicals	\$ 195.00
7/13/2022	CHI Health Psychiatric Assoc	42305 Outpatient	\$ 660.00
7/13/2022	COUNTRY CARE CENTER CORP	31354 Transportation - General	\$ 100.00
7/13/2022	COUNTRY CARE CENTER CORP	64314 RCF	\$ 38,316.00

7/13/2022	Crexendo Business Solutions	11414 Telephone - Admin	\$ 35.38
7/13/2022	Schuler, Debbie	75413 Mileage - MH Advocate	\$ 110.80
7/13/2022	Vicki Danley	74393 Commitment - Attorney	\$ 241.30
7/13/2022	Visual Edge IT	11444 Copier - Admin	\$ 10.74
7/14/2022	MONONA COUNTY AUDITOR	14951 Reimb to MHDS Region Mem	\$ 1,134.72
7/15/2022	Jobe, Amy	25413 Mileage - JBSC	\$ 342.81
			\$ 390,761.42