

# Governing Board – Meeting Minutes – 2/10/2020



**Call to Order – Richard Crouch**

**In attendance: (marked with an asterisk \*)**

<u>Board of Supervisors</u>	<u>Advisory Board Members</u>	<u>Region staff</u>
Marilyn Drake – Pottawattamie	Jamie Gross-Crossroads of Western Iowa	Suzanne Watson-CEO*
Randy Hickey-Fremont *	Nicole Rocha-Client/Family Rep	Lonnie Maguire-DSD*
Richard Crouch —Mills*		Danelle Bruce-DSD*
Chuck Morris – Page *		
Mark Peterson- Montgomery*		
Frank Waters – Cass*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby *		
Tony Smith-Harrison*		

**Members of the public:** None

**Approve Agenda-** Motion made by Steve Kenkel and second by Randy Hickey to approve the agenda. Motion passed unanimously.

**Approve January 2020 Meeting Minutes-** Motion made by Randy Hickey and second by Frank Waters to approve the January 2020 meeting minutes. Motion passed unanimously.

**Region Finance Information –**

**January 2020 Financial Reports-** Motion made by Randy Hickey and second by Steve Kenkel to approve the January 2020 financial reports as presented. Motion passed unanimously.

**Preliminary Budget Figures for FY21-** Suzanne Watson presented a preliminary budget for FY21. Watson gave an overview of the children’s behavioral health core services and where they are located within the budget. She also explained that new codes will be added for some Access Center Network services. Watson also reported on the potential need to hire two additional region service coordinators to assist with the Access Center Network and Children’s Behavioral Health service implementation. Watson will present a final budget to the board at the March 23, 2020 meeting.

**Progress Report on Children’s Implementation Plan due April 1, 2020-** Suzanne Watson provided copies of the implementation template and the group reviewed the timelines and information entered to date. The Implementation Plan will be approved by the board at the March 23, 2020 meeting.

**Changes to 28E for July 1, 2020 Implementation-** Suzanne Watson provided the board with a draft 28E document that she has been working on. The group reviewed and discussed the potential changes due to implementation of the children’s legislation. The board requested language indicating that the new voting members would not have voting authority on

budgetary matters. Additional edits were made related to processes in the region that have changed since the 28E was originally written. Watson will present a draft document with additional changes suggested at the March 23, 2020 board meeting. The board will plan to have each county prepared to sign the revised document at the June 1, 2020 meeting.

**Program Enhancement Grant for Outpatient Providers-** The board was provided copies of a grant proposal for outpatient providers. Danelle Bruce reviewed the proposal, which would allow the opportunity for region contracted outpatient mental health providers to request funds from the region for program enhancement, training, or business process improvement. The initial amount suggested to be available was up to \$25,000 per provider. Tony Smith requested the limit be adjusted to allow for more discretion in region approval of innovative ideas or enhancements that might greatly improve care or outcomes. The group agreed to allow up to \$50,000 per outpatient provider through the grant. Motion made by Chuck Morris and second by Tony Smith to approve a program enhancement grant for region contracted outpatient providers for up to \$50,000. Motion passed unanimously.

**Legislative Updates-** Suzanne Watson shared that the main legislation potentially affecting regions at this time is the Governor's bill on mental health funding. The bill would reduce the per capita in regions to \$12.50, and allow for new money to be distributed to the regions via a sales tax increase. The new money however, does not completely make up for funds that are lost through a reduction. The CEO's from regions will be meeting with the Governor's Office and DHS on February 13, 2020 to discuss.

**Region Service and Other Provider Updates:** Lonnie Maguire provided an overview of service coordination statistics over the past month. There were 28 Service Coordination and 7 SOAR referrals in the month of January. Danelle Bruce provided an update on Jail Service Coordination. In January, there were 13 referrals. Bruce also shared some success stories regarding clients getting assistance from the coordinators.

**Open Discussion/Comment from Board Members-** Suzanne Watson shared she met with the hospital, sheriff, police department, and others in Cass County in January to discuss using the region's crisis services. The meeting was productive and she expects more crisis services to be used in the future.

**Public Comment/Discussion-** None

**Upcoming Important Dates:**

**Next Board meeting:** March 23, 2020

**Respectfully Submitted,**



**Danelle Bruce, DSD, SWIA MHDS Region**

# JANUARY 2020 SWIA MHDS REGION EXPENSES

Paid Date	Billing Provider	Service	External Bill Date
1/6/2020	Anchor Homes Inc.	32329 SCL - 15 min unit	\$ 4,698.00
1/6/2020	Anchor Homes Inc.	63329 SCL - Daily rate	\$ 5,200.00
1/6/2020	Bruce, Danelle	11413 Mileage - MH Admin - Miles	\$ 333.50
1/6/2020	Casino Cab Co. LLC	31354 Transportation - JBSC	\$ 95.00
1/6/2020	Casino Cab Co. LLC	31354 Transportation - MH Court	\$ 627.00
1/6/2020	COUNSEL OFFICE & DOCUMENT	11444 Copier - MH Admin	\$ 9.34
1/6/2020	CROSSROADS OF WESTERN IOWA	50368 Ind Supp Emp - Voc Grant	\$ 4,000.00
1/6/2020	Envoy, Inc.	11260 Office Supplies	\$ 2,361.20
1/6/2020	HARRISON COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 1,078.40
1/6/2020	JENNIE EDMUNDSON HOSPITAL	73319 Public Hospitals - Inpatient	\$ 3,828.00
1/6/2020	MONTGOMERY COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 1,092.02
1/6/2020	MOSAIC - WESTERN IOWA	32329 SCL - 15 min unit	\$ 1,200.00
1/6/2020	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$ 938.10
1/6/2020	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp - Voc Grant	\$ 4,500.00
1/6/2020	PRAIRIE VIEW MANAGEMENT	64314 RCF	\$ 3,702.00
1/6/2020	Rivereast	33340 Rent Payments	\$ 300.00
1/6/2020	SEIDL & SEIDL LAW OFFICE	32326 Guardian/Conservator	\$ 406.50
1/6/2020	SHELBY COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 285.86
1/6/2020	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$ 6,730.75
1/6/2020	VODEC	50368 Ind Supp Emp - Voc Grant	\$ 1,500.00
1/6/2020	WAPELLO COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 68.70
1/6/2020	WAUBONSIE MHC	42310 Transitional Living Program	\$ 11,640.00
1/6/2020	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
1/6/2020	WAUBONSIE MHC	44313 CSRS	\$ 41,003.54
1/10/2020	PARTNERSHIP FOR PROGRESS	64314 RCF	\$ 44,868.09
1/16/2020	CARDMEMBER SERVICES	11260 Office Supplies	\$ 14.84
1/16/2020	CARDMEMBER SERVICES	11400 Publications	\$ 2,075.52
1/16/2020	CARDMEMBER SERVICES	11413 Mileage - MH Admin - hotel	\$ 102.21
1/16/2020	CARDMEMBER SERVICES	11413 Mileage - MH Admin - Meals	\$ 23.67
1/16/2020	CARDMEMBER SERVICES	11422 Training - MH Admin	\$ 402.08
1/22/2020	AMERISERVE INTERNATIONAL	32329 SCL - 15 min unit	\$ 972.00
1/22/2020	Ashcraft, Abbie	22413 Mileage - SC - Miles	\$ 44.89
1/22/2020	CARROLL COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 39.50
1/22/2020	CASS COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 1,463.60
1/22/2020	CHATHAM OAKS, c/o AbbeHealth	64314 RCF	\$ 3,447.51
1/22/2020	CHENEY, BARB	22413 Mileage - SC - Miles	\$ 157.76
1/22/2020	CONCERNED INC	32329 SCL - 15 min unit	\$ 2,115.00

1/22/2020	COUNSEL OFFICE & DOCUMENT	75444 Copier - MH Advocate	\$ 16.00
1/22/2020	COUNTRY CARE CENTER CORP	31354 Transportation	\$ 100.00
1/22/2020	COUNTRY CARE CENTER CORP	64314 RCF	\$ 50,644.70
1/22/2020	CROSSROADS OF WESTERN IOWA	50368 Ind Supp Emp - Voc Grant	\$ 4,500.00
1/22/2020	Dave's Place	64317 Nursing Facility	\$ 7,935.00
1/22/2020	Embrace Iowa Inc.	63329 SCL - Daily rate	\$ 3,100.00
1/22/2020	FMCTC	11414 Telephone - MH Admin	\$ 120.06
1/22/2020	Forefront Dermatology	41305 Physiological Outpatient	\$ 14.07
1/22/2020	Gray, Ashley	75413 Mileage - MH Advocate	\$ 109.04
1/22/2020	Harrison County Homemakers	32320 Home Health Aides	\$ 705.03
1/22/2020	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 11,557.50
1/22/2020	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Services	\$ 5,000.00
1/22/2020	Huebner, Gina	22413 Mileage - SC - Miles	\$ 34.80
1/22/2020	INDOFF	11260 Office Supplies	\$ 149.96
1/22/2020	Integrated Telehealth Partners	46305 Telehealth in Jails	\$ 1,220.00
1/22/2020	IOWA FOCUS	32329 SCL - 15 min unit	\$ 162.00
1/22/2020	ISAC	11422 Training - MH Admin	\$ 570.00
1/22/2020	Jobe, Amy	25413 Mileage - JBSC - Miles	\$ 313.78
1/22/2020	Maguire, Ylonda	11413 Mileage - MH Admin - Miles	\$ 95.12
1/22/2020	MARCO, Inc. NW 7128	11444 Copier - MH Admin	\$ 175.54
1/22/2020	MEDIACOM	11414 Telephone - MH Admin	\$ 70.67
1/22/2020	Midwest Compliance Associates	12429 Planning & Mgmt Consultants	\$ 2,000.00
1/22/2020	Municipal Housing	33340 Rent Payments	\$ 50.00
1/22/2020	NISHNA PRODUCTIONS INC	50368 Ind Supp Emp - Voc Grant	\$ 5,000.00
1/22/2020	Northwest Iowa Care Connections	75395 Mental Health Advocate	\$ 261.28
1/22/2020	O'BRIEN COUNTY SHERIFF	74353 Sheriff Transport - Commitment	\$ 150.50
1/22/2020	Office Depot	11260 Office Supplies	\$ 24.94
1/22/2020	Office of Auditor of State	12420 State Audit	\$ 6,815.37
1/22/2020	Olsen, Tom	25413 Mileage - JBSC - Miles	\$ 333.50
1/22/2020	PARK PLACE	64314 RCF	\$ 3,800.00
1/22/2020	Pride Group, The	64314 RCF	\$ 20,221.92
1/22/2020	Richey, Kristina	22413 Mileage - SC - Miles	\$ 759.80
1/22/2020	Ricoh	11444 Copier - MH Admin	\$ 138.41
1/22/2020	SAM'S CLUB DIRECT	11260 Office Supplies	\$ 148.42
1/22/2020	Schuler, Debbie	75413 Mileage - MH Advocate	\$ 80.79
1/22/2020	Shelby County Community Services	11413 Mileage - MH Admin - Miles	\$ 128.18
1/22/2020	US Bank Equipment Finance	75444 Copier - MH Advocate	\$ 136.66
1/22/2020	VERIZON WIRELESS	11414 Telephone - MH Admin	\$ 420.65
1/22/2020	VERIZON WIRELESS	22414 Telephone - MH Court	\$ 29.12
1/22/2020	VERIZON WIRELESS	22414 Telephone - SC	\$ 176.28
1/22/2020	VERIZON WIRELESS	75414 Telephone - MH Advocate	\$ 40.43
1/22/2020	VODEC	50367 Day Habilitation	\$ 539.00
1/22/2020	WATSON, SUZANNE	11413 Mileage - MH Admin - Meals	\$ 8.39
1/22/2020	WATSON, SUZANNE	11413 Mileage - MH Admin - Miles	\$ 293.48
1/22/2020	WAUBONSIE MHC	42310 Transitional Living Program	\$ 5,400.00
1/22/2020	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00

1/22/2020	WAUBONSIE MHC	44313 CSRS	\$ 52,100.69
1/22/2020	Welter, Shelley	22413 Mileage - SC - Miles	\$ 480.24
<b>Total</b>			<b>\$ 339,455.90</b>