

Governing Board – Meeting Minutes – 12/2/2019



Call to Order – Richard Crouch

In attendance: (marked with an asterisk *)

Board of Supervisors	Advisory Board Members	Region staff
Marilyn Drake – Pottawattamie *	Jamie Gross-Crossroads of Western Iowa	Suzanne Watson-CEO*
Randy Hickey-Fremont *	Nicole Rocha-Client/Family Rep	Lonnie Maguire-DSD*
Richard Crouch – Mills*		Danelle Bruce-DSD*
Chuck Morris – Page *		
Mark Peterson- Montgomery*		
Frank Waters – Cass*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby *		
Tony Smith-Harrison*		

Members of the public: None

Approve Agenda- Motion made by Steve Kenkel and second by Randy Hickey to approve the agenda. Motion passed unanimously.

Approve November 2019 Meeting Minutes- Motion made by Frank Waters and second by Chuck Morris to approve the November 2019 meeting minutes. Motion passed unanimously.

Region Finance Information –

November 2019 Financial Reports- Motion made by Randy Hickey and second by Steve Kenkel to approve the November 2019 financial reports as presented. Motion passed unanimously.

Children’s MH Update (Administrative Rules)- Suzanne Watson provided copies of the proposed administrative rules and the group reviewed. Concerns included governing board membership, advisory committee membership, outcomes measures related to school attendance and performance, and the lack of resource limitations for client eligibility. The group discussed whether to have Suzanne as CEO submit comments or to have the comments be submitted by the Governing Board. The group decided to submit comments as a board. Motion made by Marilyn Drake and second by Steve Kenkel to include on the agenda a vote to comment on the Children’s Legislation proposed administrative rules. Motion passed unanimously. Suzanne will submit the comments on the Board’s behalf.

CAMI4Kids Legislative Proposal Sign On- Suzanne Watson provided copies of and reviewed with the Board the CAMI4Kids legislative proposal. The Board shared concern over the word “local” being used in relation to funding in Point 4 of the proposal. A motion was made by Steve Kenkel and second by Tony Smith to support the proposal if the word “local” is removed from Point 4 of the proposal. Motion passed unanimously.

Stepping Up Newsletter- Lonnie Maguire informed the Board that in an effort to keep all parties up to date on region Stepping Up efforts, a newsletter will be developed and sent out to Boards of Supervisors, auditors, law enforcement, and jails in the region on a quarterly basis. Examples of information to be shared include mobile crisis statistics, success stories involving individuals benefitting from Stepping Up activities, and other items.

Region Service and Other Provider Updates: Lonnie Maguire provided an overview of service coordination statistics over the past month. There were 20 Service Coordination and 3 SOAR referrals in the month of November. Lonnie reported that there are 17 active cases in MH Court. Danelle Bruce provided an update on Jail Service Coordination. In November, there were 15 referrals. This number is down from previous months, however one staff has been out of the office for part of the month and final statistics are not in yet. In addition, Danelle updated the group that the newest Coordinator of the region's Bridge Housing Program has resigned as well as another lead staff and Heartland Family Service is seeking to fill these positions. Danelle and Lonnie will meet with Bridge staff at their retreat on December 10th.

Calendar Year 2020 Board Meeting Schedule- The Board reviewed a proposed schedule of meetings for 2020. Motion was made by Steve Kenkel and second by Randy Hickey to approve the following meeting dates of January 6, February 10, March 30, June 1, July 6, August 3, September 14, December 7. Motion passed unanimously.

Open Discussion/Comment from Board Members- None

Public Comment/Discussion- None

Upcoming Important Dates:

Next Board meeting: January 6, 2020

Respectfully Submitted,



Danelle Bruce, DSD, SWIA MHDS Region

NOVEMBER 2019 SWIA MHDS EXPENSES

Paid Date	Service Provider	Service	Amount Paid
11/7/2019	BLACK HILLS ENERGY	33340 Rent Payments	\$ 26.35
11/7/2019	BROADLAWNS MED CENTER	42310 Transitional Living Program	\$ 9,500.00
11/7/2019	Brown, Molly	11413 Mileage - Admin	\$ 276.08
11/7/2019	Brown, Molly	11422 Training - Admin	\$ 40.00
11/7/2019	Casino Cab Co. LLC	31354 Transportation - JBSC	\$ 92.00
11/7/2019	CONCERNED INC	32329 SCL - 15 min unit	\$ 594.00
11/7/2019	CONCERNED INC	50368 Ind Supp Employment	\$ 6,000.00
11/7/2019	COUNSEL OFFICE & DOCUMENT	11444 Copier - Admin	\$ 28.49
11/7/2019	CROSSROADS OF WESTERN IA	50368 Ind Supp Employment	\$ 1,500.00
11/7/2019	DANLEY, ATTORNEY, VICKI	74393 Commitment - Attorney	\$ 790.16

11/7/2019	Dave's Place	64317 Nursing Facility	\$ 7,935.00
11/7/2019	DAVIS CENTER	64317 Nursing Facility	\$ 14,636.95
11/7/2019	Dyanne Cassell	33340 Rent Payments	\$ 350.00
11/7/2019	Emerson Peters, Karen	74393 Commitment - Attorney	\$ 316.55
11/7/2019	Foot & Ankle Prof Center of Ia	41305 Medical Outpatient	\$ 25.98
11/7/2019	GreatAmerica Financial Services	11444 Copier - Admin	\$ 107.25
11/7/2019	Harrison County Homemakers	32320 Home Health Aides	\$ 754.68
11/7/2019	Hart, Attorney at Law, Sandra	74393 Commitment - Attorney	\$ 84.00
11/7/2019	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 6,532.50
11/7/2019	HILLCREST FAMILY SERVICES	64314 RCF	\$ 8,391.70
11/7/2019	INDOFF	11260 Office Supplies	\$ 79.62
11/7/2019	Law Office of Matthew J Hudson	74393 Commitment - Attorney	\$ 144.20
11/7/2019	Maassen, Kimarie	11413 Mileage - Admin	\$ 48.72
11/7/2019	NISHNA PRODUCTIONS INC	50362 Hourly Work Activity	\$ 12,510.00
11/7/2019	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$ 798.00
11/7/2019	NISHNA PRODUCTIONS INC	50369 Group Supp Emp	\$ 19.88
11/7/2019	Northwest Iowa Care Connections	75395 MH Advocate	\$ 73.76
11/7/2019	Olsen, Tom	25413 Mileage - JBSC	\$ 129.92
11/7/2019	Schuler, Debbie	75413 Mileage - MH Advocate	\$ 109.45
11/7/2019	SEIDL & SEIDL LAW OFFICE	32326 Guardian/Conservator	\$ 90.00
11/7/2019	STAMETS & WEARIN LAW FIRM	74393 Commitment - Attorney	\$ 230.10
11/7/2019	The Community Supports Network	63329 Daily SCL	\$ 11,600.00
11/7/2019	VODEC	50368 Ind Supp Employment	\$ 1,000.00
11/12/2019	AMERISERVE INTERNATIONAL	32329 SCL - 15 min unit	\$ 3,483.00
11/12/2019	Ashcraft, Abbie	22413 Mileage - Service Coordination	\$ 42.46
11/12/2019	BEAM, KATHY	75413 Mileage - MH Advocate	\$ 73.45
11/12/2019	BLACK HAWK CO SHERIFF	74353 Commitment-Sheriff	\$ 35.56
11/12/2019	Bruce, Danelle	11413 Mileage - Admin	\$ 639.74
11/12/2019	CARDMEMBER SERVICES	11260 Office Supplies	\$ 174.79
11/12/2019	CARDMEMBER SERVICES	11400 Publications	\$ 20.33
11/12/2019	CARDMEMBER SERVICES	11413 Accommodations - Admin	\$ 346.08
11/12/2019	CARDMEMBER SERVICES	11413 Meals - Admin	\$ 35.48
11/12/2019	CARDMEMBER SERVICES	31354 Transportation	\$ 62.49
11/12/2019	CARROLL COUNTY SHERIFF	74353 Commitment-Sheriff	\$ 37.50
11/12/2019	Checketts Law, PLC	74393 Commitment - Attorney	\$ 266.50
11/12/2019	CHENEY, BARB	22413 Mileage - Service Coordination	\$ 267.96
11/12/2019	CLAY COUNTY SHERIFF	74353 Commitment-Sheriff	\$ 57.50
11/12/2019	COUNTRY CARE CENTER CORP	31354 Transportation	\$ 100.00
11/12/2019	COUNTRY CARE CENTER CORP	64314 RCF	\$ 48,722.70
11/12/2019	CROSSROADS OF WESTERN IA	50368 Ind Supp Employment	\$ 2,000.00
11/12/2019	DMU Osteopathic Med Center	04422 Education/Training Services	\$ 200.00
11/12/2019	Dr. Donald Wirtanen	41305 Medical Outpatient	\$ 8.44
11/12/2019	FMCTC	11414 Telephone - Admin	\$ 93.50

11/12/2019	HEARTLAND FAMILY SERVICE	04422 Education/Training Services	\$ 7,794.00
11/12/2019	HEARTLAND FAMILY SERVICE	33340 Rent Payments	\$ 1,046.00
11/12/2019	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$ 90,377.00
11/12/2019	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$ 4,166.67
11/12/2019	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$ 17,333.00
11/12/2019	HEARTLAND FAMILY SERVICE	46425 MH Court expenses	\$ 5,000.00
11/12/2019	HEARTLAND FAMILY SERVICE	74301 CRT Prescreen	\$ 1,667.00
11/12/2019	Huebner, Gina	22413 Mileage - Service Coordination	\$ 64.38
11/12/2019	JENNIE EDMUNDSON HOSPITAL	73319 Priv./Pub Hosp-Inpatient	\$ 3,828.00
11/12/2019	MONTGOMERY CO SHERIFF	74353 Commitment-Sheriff	\$ 728.76
11/12/2019	Nicholas Einwalter Law Office	74393 Commitment - Attorney	\$ 120.00
11/12/2019	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$ 2,500.00
11/12/2019	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$ 60.11
11/12/2019	Prairie Rose Care Mgmnt	32326 Guardian/Conservator	\$ 150.00
11/12/2019	PRAIRIE VIEW MANAGEMENT	64314 RCF	\$ 3,702.00
11/12/2019	Richey, Kristina	22413 Mileage - Service Coordination	\$ 777.78
11/12/2019	ROSKENS, MARY-BETH	11260 Office Supplies	\$ 28.10
11/12/2019	ROSKENS, MARY-BETH	11413 Meals - Admin	\$ 24.26
11/12/2019	ROSKENS, MARY-BETH	11413 Mileage - Admin	\$ 50.46
11/12/2019	Shelby County CS	11413 Mileage - Admin	\$ 363.08
11/12/2019	Shelby County CS	22413 Mileage - Service Coordination	\$ 111.94
11/12/2019	SWITA	31354 Transportation	\$ 3,337.64
11/12/2019	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$ 6,722.83
11/12/2019	VERIZON WIRELESS	11414 Telephone - Admin	\$ 217.43
11/12/2019	VERIZON WIRELESS	22414 Telephone - MH Court	\$ 15.05
11/12/2019	VERIZON WIRELESS	22414 Telephone - Service Coord	\$ 91.12
11/12/2019	VERIZON WIRELESS	75414 Telephone - MH Advocate	\$ 20.90
11/12/2019	WATSON, SUZANNE	11413 Mileage - Admin	\$ 223.88
11/12/2019	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
11/12/2019	Welter, Shelley	22413 Mileage - Service Coordination	\$ 319.00
11/12/2019	WOODS & WYATT, PLLC	74393 Commitment - Attorney	\$ 400.50
11/26/2019	AMERISERVE INTERNATIONAL	32329 SCL - 15 min unit	\$ 1,602.00
11/26/2019	Benson Law, P.C.	74393 Commitment - Attorney	\$ 498.00
11/26/2019	Brown, Molly	11413 Mileage - Admin	\$ 138.04
11/26/2019	CASS COUNTY SHERIFF	74353 Commitment-Sheriff	\$ 1,887.68
11/26/2019	CHATHAM OAKS	64314 RCF	\$ 333.63
11/26/2019	CONCERNED INC	32329 SCL - 15 min unit	\$ 882.00
11/26/2019	COUNSEL OFFICE & DOCUMENT	11444 Copier - Admin	\$ 12.89
11/26/2019	COUNSEL OFFICE & DOCUMENT	75444 Copier - MH Advocate	\$ 14.66
11/26/2019	CROSSROADS OF WESTERN IA	32329 SCL - 15 min unit	\$ 121.50
11/26/2019	CROSSROADS OF WESTERN IA	50368 Ind Supp Employment	\$ 1,615.90

11/26/2019	CROSSROADS OF WESTERN IA	63329 Daily SCL	\$ 3,400.00
11/26/2019	DAVIS CENTER	64317 Nursing Facility	\$ 7,456.45
11/26/2019	Emerson Peters, Karen	74393 Commitment - Attorney	\$ 145.00
11/26/2019	Father Flanagan's Boys' Home	44346 24-hr Crisis Line	\$ 38,450.00
11/26/2019	GreatAmerica Financial Services	11444 Copier - Admin	\$ 109.25
11/26/2019	Harrison County Homemakers	32320 Home Health Aides	\$ 893.70
11/26/2019	Integrated Telehealth Partners	46305 Telehealth in Jails	\$ 1,220.00
11/26/2019	IOWA FOCUS	32329 SCL - 15 min unit	\$ 904.50
11/26/2019	Joel Niebaum PC	74393 Commitment - Attorney	\$ 174.00
11/26/2019	KAREN POTTER-MAXWELL	04372 interpreter fees	\$ 90.00
11/26/2019	MARCO, Inc. NW 7128	11444 Copier - Admin	\$ 175.54
11/26/2019	MEDIACOM	11414 Telephone - Admin	\$ 70.67
11/26/2019	MOSAIC - WESTERN IOWA	32329 SCL - 15 min unit	\$ 3,648.00
11/26/2019	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$ 531.59
11/26/2019	NISHNA PRODUCTIONS INC	50362 Hourly Work Activity	\$ 15,157.50
11/26/2019	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$ 3,541.50
11/26/2019	NISHNA PRODUCTIONS INC	50369 Group Supp Emp	\$ 19.88
11/26/2019	OTTO, LORENCE & WIEDERSTEIN	74393 Commitment - Attorney	\$ 78.00
11/26/2019	Prairie Rose Care Management	32326 Guardian/Conservator	\$ 150.00
11/26/2019	PRAIRIE VIEW MANAGEMENT INC	64314 RCF	\$ 3,825.40
11/26/2019	Pride Group, The	64314 RCF	\$ 18,606.39
11/26/2019	Ricoh	11444 Copier - Admin	\$ 151.31
11/26/2019	SAM'S CLUB DIRECT	11260 Office Supplies	\$ 103.84
11/26/2019	SEIDL & SEIDL LAW OFFICE	32326 Guardian/Conservator	\$ 96.00
11/26/2019	SWITA	31354 Transportation	\$ 3,396.90
11/26/2019	The Community Supports Network	63329 Daily SCL	\$ 6,682.27
11/26/2019	VODEC	50367 Day Habilitation	\$ 616.00
11/26/2019	VODEC	50368 Ind Supp Employment	\$ 4,500.00
11/26/2019	WAUBONSIE MHC	32329 SCL - 15 min unit	\$ 2,853.90
11/26/2019	WAUBONSIE MHC	33340 Rent Payments	\$ 1,000.00
11/26/2019	WAUBONSIE MHC	42305 Outpatient	\$ 7,634.82
11/26/2019	WAUBONSIE MHC	42310 Transitional Living Program	\$ 9,120.00
11/26/2019	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
11/26/2019	WAUBONSIE MHC	44305 24-hr crisis response	\$ 4,000.00
11/26/2019	WAUBONSIE MHC	44313 CSRS	\$ 57,681.26
11/26/2019	WOODS & WYATT, PLLC	74393 Commitment - Attorney	\$ 585.90
			\$ 498,899.58